



FINANCIAL TRAINING

Financial Planning

Arizona Association of Conservation Districts

District Training Program

2018



Specific Training Modules

FINANCIAL PLANNING- THIS MODULE



OTHER MODULES LISTED BELOW FIND ONLINE - WEBSITE: www.aacd1944.com

- ❧ Fiduciary Duties
- ❧ Available Funding Mechanisms
- ❧ Fundraising
- ❧ Budgeting & Allocating Funding
- ❧ Grant Contracts & Agreements
- ❧ Audits & Reporting
- ❧ Financial Policies & Procedures
- ❧ Accounting Methods & Financial Statements
- ❧ Internal Controls
- ❧ Personnel & Contractors

Financial Planning



What's in this Training Module?

- ❧ Financial Plan Components
- ❧ Financial Plan Examples
- ❧ Strategic &/or Long Range Plan Examples

Financial Planning



IMPORTANCE

- ❧ **Financial Plan is based on what the organization needs in order to meet the goals of the Strategic/Long Range Plan**
- ❧ “Businesses” 9 times out of 10 fail without a “Financial Plan”
- ❧ Financial Plans help focus future plans
- ❧ Helps measure progress
- ❧ Helps with accessing outside financial support
- *Most grants and agreements require a copy of plan of work and/or financial plan to show stability

Financial Plan Components



- ❧ Mission
- ❧ Goals & Objectives
- ❧ Board Structure & Key People
- ❧ Overview of Programs & Services Offered
- ❧ Risk Management & Insurance
- ❧ Investment & Savings Plan
- ❧ Implementation Plan
- ❧ Financial Details

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- ❧ Anticipated Revenues
 - ❧ Fundraising/Contributions
 - ❧ Statutory Funds
 - ❧ Grants & Agreements
- ❧ Anticipated Expenses
 - ❧ Salaries/Contracts
 - ❧ Supervisor Compensation & Reimbursement
 - ❧ Program & Services Expenses
 - ❧ Surety Bond/Liability Insurance

Financial Plan Examples



☞ Link to

AACD Financial Strategic Plan: <http://www.aacd1944.com/>

☞ Link to

Blank Financial Plan Template:

<https://templates.office.com/en-US/Business-Financial-Plan-TM16400880>



Strategic &/or Long Range Plan Examples



- ☞ Link to AACD Strategic Plan: <http://www.aacd1944.com/>
- ☞ Link to Strategic Plan Example: <https://templates.office.com/en-US/Business-plan-TM03843660>
- ☞ Link to Long Range Plan Example: <https://sdda.sd.gov/conservation-forestry/conservation/district-tools/district-training/Long-Range-Planning.pdf>